



# Safety Talk Tips

## Conducting a Successful Safety Talk

Meeting with employees on a regular basis to review and discuss safety hazards and risks is an important part of an organization's safety culture. Help make meetings more effective by remembering and following these simple rules:

1. **R**ecognize differences in participants' backgrounds, knowledge and learning abilities.
2. **U**nderstand and communicate training objectives.
3. **L**ead by listening and allowing participants to take an active role in their learning.
4. **E**xperiences – tie in real-life examples and experiences relating to the topic.
5. **S**ummarize takeaways from the meeting to reinforce learning and for future follow-ups.



UnitedHeartland.com  
1-800-258-2667

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